

# Application for Conditional Registration

All applicants must complete the Customer details section.

Attachments

## IMPORTANT INFORMATION

- Conditionally registered vehicles can only be registered in one name.
- To register a vehicle in your name you must be at least 16 years of age for a light vehicle (i.e. 4.5 tonnes GVM or less) and at least 18 years of age for a heavy vehicle (i.e. more than 4.5 tonnes GVM).
- Inspection reports (pink slips) are required (except Street Rods and Historic vehicles).
- A club authorisation is required for Street Rods.
- A Historic vehicle declaration is required for Historic vehicles. (RTA 1259)
- A customer declaration of roadworthiness is required for items of plant and all other vehicles not mentioned. (RTA 1245)

Check the back page for a guide to applying to register a vehicle.

## CUSTOMER DETAILS

1 Is the vehicle to be registered in the name of:

a person

an organisation or business  **now go to 3**

2 If you send someone to register a vehicle in your name, fill in the Representative's Authority on the back of this form. However, if you are not already recorded on the RTA's computer system, you must attend the registry in person and provide Proof of Identity.

NSW Driver's licence/Customer number

Surname

Given names

Address

State	Postcode

Date of birth

day	/	month	/	year
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ABN (if applicable)

Sex

male

female

**now go to 6**

3 Organisation's details

Customer number (if issued)

Name (give both incorporation name and trading name)

  

Business Address for legal notices

State	Postcode

Postal Address for registration renewals

State	Postcode

ABN (if applicable)

4 Is the organisation incorporated?  
(For example: proprietary limited, or limited)

no  *the name of a person or corporation must appear on the registration - such as the proprietor, a partner, president, secretary, treasurer*

yes  ACN or ARBN to be shown at registry

**Unincorporated organisations go to 5  
Others go to 6**

**5** Details of the person or corporation registering the vehicle for the unincorporated organisation

*This person's or corporation's name will appear on the registration.*

Driver's licence number or ACN/ARBN

Surname or company name

Given names

Address

State

Postcode

Date of birth (if applicable)

ABN (if applicable)

Sex

male

female

**6** Was the vehicle last registered or issued with an Unregistered Vehicle Permit in NSW?

*(if the vehicle was last registered interstate please see the last page of this form for more details)*

no

yes  Last registration or permit number (if known)

*(if possible, present a previous Certificate of Registration or Unregistered Vehicle Permit with this form)*

**7** Purchase details *(present a receipt with this application)*

Date of purchase

**8** Vehicle's garage address (where the vehicle will most often be kept)

State

Postcode

Postal address for registration renewals

State

Postcode

**9** What registration term do you require?

Annual

3 months

Date required

*(between 1 - 12 months)*

**10** Type of Vehicle

**CTP Class**

**SVEH**

Historic vehicle - car, truck, bus, motorcycle and plant  
*(Historic vehicle declaration required. See form RTA 1259)*

Street Rod  
*(You must provide proof of Street Rod car club membership)*

Purpose built vehicle - golf buggy and vehicles of a similar type

Lawn Mower - over 250 kgs

*(Primary Producer declaration required. See form RTA 1193)*

**FARM**

2-3 wheel agricultural bike operated for farming purposes

All Terrain Vehicle operated for farming purposes

Plant operated for farming purposes

**MVEH**

All Terrain Vehicle

Oversnow vehicle (skidoo, snow plough, snow groomer)

**RECG**

Recreational 2 or 3 wheel motor cycles with engine capacity greater than 300ml used on Stockton Beach

All Terrain Vehicle used on Stockton Beach

**RECM**

Recreational 2 or 3 wheel motor cycles with engine capacity 101 - 300ml used on Stockton Beach

**RECL**

Recreational 2 or 3 wheel motor cycles with engine capacity less than 100ml used on Stockton Beach

**PLNT**

Items of plant not operated on a farm

**TRLR**

Historic trailer  
*(Historic vehicle declaration required. See form RTA 1259)*

Oversnow trailer

Trackless train carriages

**11** Do you wish to apply for a pensioner concession?

*(you cannot receive a concession on more than one vehicle)*

no

yes  Pensioner eligibility must be verified electronically with Centrlink.

**12 Declaration**

**Please read carefully before you sign.  
If you do not tell the truth you can be prosecuted.**

My Personal Information is collected and held by the Roads and Traffic Authority (RTA) Centennial Plaza, 260 Elizabeth Street Surry Hills, NSW 2010. I understand that my 'personal information' is being collected for conditional registration purposes. I must supply the information under the Road Transport Vehicle Registration Act. Failure to supply full details and sign/confirm this declaration can result in the transaction not proceeding. My 'personal information' held by the RTA may be disclosed inside and outside NSW to driver licensing and vehicle registration agencies, law enforcement agencies, concession providers, providers of compulsory third party (bodily injury) insurance, proposed acquirers of vehicles, solicitors in regard to motor vehicle accidents, and to verify and validate the contents of this application and any supporting documentation, for the administration of driver licensing and vehicle registration legislation and law enforcement, and for the purpose of the protection of public revenue, road safety, compulsory third party (bodily injury) insurance, and inquiries relating to motor accidents or abandoned vehicles or which would be relevant to any acquisition of the vehicle.

I have a right to access or correct my 'personal information' in accordance with the provisions of the relevant privacy legislation.

I declare that the details in this application are true and complete.

I understand that I will be bound by the conditions as described on the Certificate of Approved Operations.

I understand that I will be responsible for the roadworthiness of the vehicle for all use until the expiry date shown.

Signature

Date

**Vehicle identification**

VIN or chassis/frame or serial number

engine number

make

model year

model (in full - name, letters and/or numbers, variant)

body shape

number of seats

**Vehicle Identified by:**

Name (please print)

Signature

Examiner's number (if applicable)

**Dealers, RTA and agencies only**

**Proof of identity record**

**Person**

Stand-alone or primary proof

Document number

Secondary proof (if necessary)

**Incorporated organisation**

ACN or ARBN verified from: (specify document)

**Proof of garage address**

**Primary Producer Declaration sighted**

**Proof of club membership sighted**

**Conditions**

Record any condition codes including area where the vehicle may be used

**Inspection report details**

inspection report number

AIS number

Club Authorisation

Customer Declaration

**Proof of acquisition**

Proof of source - receipt, bill of sale, consignment note, expiring UVP etc.

Proof of previous registration

**Plate issue**

plate number

date required

interim label number

date plate and label issued

**Verified by:**

Signature

Name

RSO or dealer number, or agency name

**Office use: dealers and agencies**

Give details of the charges calculated for the vehicle:

Fee
CTP Insurance Premium
<b>TOTAL</b> (includes GST if any)

## Applying to register a Conditionally registered vehicle

### Vehicle Registration

You must go to the motor registry or you may send someone else to register the vehicle in your name, but you must fill in the Representative's Authority on this page. Whoever goes to the Motor Registry must take:

- proof of his or her identity
- evidence of vehicle roadworthiness
- a receipt for the vehicle, which clearly shows your name, the seller's name, address and signature and the date of purchase or an expiring unregistered vehicle permit.

If the vehicle has been registered before you must also bring:

- evidence of the vehicle's previous registration
- number plates or declaration.

### Proof of Identity (POI):

You need to show proof of your identity at the motor registry.

You can provide a current RTA issued NSW driver photo licence or one which expired within the last two years.

If you do not have the above, a brochure listing other documents you can use is available from motor registries, on our website [www.rta.nsw.gov.au](http://www.rta.nsw.gov.au) or you can contact the RTA Call Centre on 13 22 13. TTY 1800 331 412.

Your POI documents must be originals, and one of the documents must show your signature. You also need to provide proof of your residential address.

### Registration Term

You may register your vehicle for 3 months, 12 months or until an expiry date of your choice. Thereafter, registration can only be renewed for 3 or 12 months.

### If the vehicle comes from a licensed motor dealer:

The dealer will tell you what you need to do. Most dealers are authorised to check your identification on behalf of the RTA. Show proof of your identity to the dealer.

### Vehicle Identification

You must enter the vehicle's VIN, chassis or serial number in the Vehicle Identification section on page 3. If the vehicle does not have an identification number, you will need to get it identified. Please contact the RTA Call Centre on 13 22 13 for information.

### Conditions

Certain conditions will automatically be applied to your vehicle depending on the nominated use. Other conditions may be applied if required. The Registry Services Officer will discuss this when you register the vehicle.

### Pensioner Concessions

A pensioner concession is available for a conditionally registered vehicle provided that you are not already claiming a concession on any other vehicle registered in your name. This concession entitles you to a free registration fee only. Pensioner eligibility must be verified electronically with Centrelink.

### Farm vehicles

Vehicles such as agricultural motor cycles, all terrain vehicles and items of plant that are used solely for farming purposes may receive a reduced Compulsory Third Party insurance premium. You will be asked to provide a primary producer declaration.

Information given is current at time of printing and is subject to change at any time.

### Historic vehicles

To be eligible for conditional registration, historic motor vehicles must be 30 years of age or older as from the year of manufacture. As the registered operator of the vehicle, you must be a member of an RTA recognised Historic Vehicle Club. You will be asked to provide proof of Club membership.

### Street Rods

To be eligible for conditional registration, Street Rods must be pre 1949 model vehicles with four-wheeled hydraulic brakes that normally have a full running chassis. As the registered operator you must be a member of a Club recognised by the NSW Street Rod Committee.

## Representative's Authority

*Complete this to authorise another person to register a vehicle in your name. However, if you are not already recorded on the RTA's computer system, you must attend the registry in person and provide Proof of Identity.*

**I declare that the person named below is my authorised representative.**

Signature

Date

day	/	month	/	year
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### Representative's details

NSW Driver's licence/Customer number

Surname

Given names

Address

State	Postcode

Date of birth

day	/	month	/	year
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Sex

male

female

Representative's signature

Date

day	/	month	/	year
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